



## YEARLY STATUS REPORT - 2020-2021

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>	
	DR. VIRAMBHAI RAJABHAI GODHANIYA COLLEGE OF ARTS, COMMERCE, H.SC. AND IT FOR GIRLS
• Name of the Head of the institution	DR. KETAN SHAH
• Designation	PRINCIPAL (IN-CHARGE)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02862247709
• Mobile No:	8320572135
• Registered e-mail	drvrgodhaniail@rediffmail.com
• Alternate e-mail	shahketan125@gmail.com
• Address	OPP. KHIJDI PLOT, M. G. ROAD
• City/Town	PORBANDAR
• State/UT	GUJARAT
• Pin Code	360575
<b>2.Institutional status</b>	
• Type of Institution	Women
• Location	Urban
• Financial Status	Grants-in aid

• Name of the Affiliating University	BHAKT KAVI NARSINH MEHTA UNIVERSITY, JUNAGADH																								
• Name of the IQAC Coordinator	DR. KETAN SHAH																								
• Phone No.	02862247709																								
• Alternate phone No.	02862246866																								
• Mobile	8320572135																								
• IQAC e-mail address	drvrgodhaniaihl@rediffmail.com																								
• Alternate e-mail address	shahketan125@gmail.com																								
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://www.drivrginstitute.org/drivrg_files/aqar/09.%20AQAR%202019-20.pdf">https://www.drivrginstitute.org/drivrg_files/aqar/09.%20AQAR%202019-20.pdf</a>																								
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes																								
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.drivrginstitute.org/IQAC/new/Academic%20Calendar%2020-21.pdf">https://www.drivrginstitute.org/IQAC/new/Academic%20Calendar%2020-21.pdf</a>																								
<b>5.Accreditation Details</b>																									
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>C++</td> <td>2.67</td> <td>2007</td> <td>31/03/2007</td> <td>30/03/2012</td> </tr> <tr> <td>Cycle 2</td> <td>B</td> <td>2.81</td> <td>2012</td> <td>15/09/2012</td> <td>14/09/2017</td> </tr> <tr> <td>Cycle 3</td> <td>B++</td> <td>2.84</td> <td>2017</td> <td>27/11/2017</td> <td>26/11/2022</td> </tr> </tbody> </table>	Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	C++	2.67	2007	31/03/2007	30/03/2012	Cycle 2	B	2.81	2012	15/09/2012	14/09/2017	Cycle 3	B++	2.84	2017	27/11/2017	26/11/2022	
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Cycle 3	B++	2.84	2017	27/11/2017	26/11/2022																				
<b>6.Date of Establishment of IQAC</b>	01/07/2007																								
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>																									

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional 1	Finishing School	Knowledge Consortium of Gujarat, Department of Education, Government of Gujarat	2018-2019	500000
Institutional 1	Infrastructure Grants to Colleges	Rashtriya Uchchatar Shiksha Abhiyan	2018-2019	10000000
Institutional 1	Finishing School	Knowledge Consortium of Gujarat, Department of Education, Government of Gujarat	2019-2020	425000
Institutional 1	Finishing School	Knowledge Consortium of Gujarat, Department of Education, Government of Gujarat	2020-2021	125000
Institutional 1	Digital Education Development Fund	Knowledge Consortium of Gujarat, Department of Education, Government of Gujarat	2020-2021	50000

<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>	<b>Yes</b>
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<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
<b>9.No. of IQAC meetings held during the year</b>	<b>7</b>
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<p>Due to Covid-19 students were not allowed to remain physically present regularly. Thus, IQAC continuously organised and monitored online teaching and activities.</p>	
<p>Godhaniya Expo was organised on 08th January 2020 in which students were provided with entrepreneurial exposure.</p>	
<p>Mega Job Fair was organised in association with Government Polytechnic Porbandar on 20th February 2020.</p>	
<p>The State Level Seminar was successfully organised on 'Skill Development' on 1st February 2020.</p>	
<p>IQAC in association the state government continued Finishing School which trained two batches of over 40 students each.</p>	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	

Plan of Action	Achievements/Outcomes
To overcome challenges faced due to pandemic and implement regular teaching and evaluation online	The institute created various Whats App groups to update students. Initially they were taught through Google Meet and Cisco Webex, later on licensed version of Microsoft teams was used by all the faculties to teach and share material. Assignments were also accepted online.
To enhance online teaching facilities and provide assistance to faculties.	Teachers were guided to use online platforms for teaching and 10 studios with wifi, computer systems, mic and web cam were prepared in advance.
To strictly follow Covid guidelines of the government.	Health centre Doctor remained present during working hours and ensured social distancing, distribution of surgical masks, sanitization and effective screening through temperature measuring of every individual on daily basis.

<b>13. Whether the AQAR was placed before statutory body?</b>	Yes
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<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>
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Name	Date of meeting(s)
Management	03/01/2022

<b>14. Whether institutional data submitted to AISHE</b>
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Year	Date of Submission
2020-2021	08/02/2022

<b>Extended Profile</b>
<b>1. Programme</b>

1.1	10
Number of courses offered by the institution across all programs during the year	
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1	2279
Number of students during the year	
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
2.2	1494
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
2.3	794
Number of outgoing/ final year students during the year	
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	15
Number of full time teachers during the year	
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
3.2	28
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	26
4.2 Total expenditure excluding salary during the year (INR in lakhs)	2776696
4.3 Total number of computers on campus for academic purposes	182

### **Part B**

#### **CURRICULAR ASPECTS**

##### **1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

All the faculties discuss and pass on curriculum to the students in the beginning of every semester. Keeping in mind the objectives teaching learning process takes place through utilization of various methods and techniques along with effective use of all the available resources. The institute follows the curriculum of the parent university. Due to pandemic in the beginning of the academic year, online education was introduced by the college and around 10 studios were prepared. Teaching learning process was continued with CISCOWEBEX and Google Meet platforms. Later on all the staff members were teaching, assessing and sharing material using MS team platform provided by Govt. of Gujarat. All the time tables are prepared and regularly updated and sent to all the concerned teachers and students through various whats app groups by the office staff. In accordance with the time tables the schedule of lectures is visible to all the faculties in their MS Teams apps. The record of lectures taken is maintained online and the same is uploaded on daily basis to UdayamCogent server.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.drivriginstitute.org/IQAC/new/Time%20Tables%20New.pdf">https://www.drivriginstitute.org/IQAC/new/Time%20Tables%20New.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As the institute is affiliated and governed by the parent university, namely Bhakta Kavi Narsinh Mehta University, it prepares the academic calendar based on their guidelines. The Department of Higher Education, Govt. of Gujarat circulates a Common Academic Calendar at the beginning of each session. The College too in line with the Govt. & University guidelines has also its own academic calendar. The College publishes an admission brochure and adheres to its schedule. Academic activities are always given priority and all other activities are performed without disturbing the classes. The Assignment/presentation and Written-Test Examinations are conducted as per the academic calendar and evaluation process too follows in a transparent manner. However during this academic year academic calendar cannot be implemented as scheduled due to changing guidelines and lockdowns.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://www.drivriginstitute.org/IQAC/new/Academic%20Calendar%2020-21.pdf">https://www.drivriginstitute.org/IQAC/new/Academic%20Calendar%2020-21.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**



File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

10

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

110

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during

the year

12

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Yes, the Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. We have been organising numerous activities throughout the year to contribute to these factors. Expert lectures are arranged for the students on various relevant topics. The College has a Vivekananda Centre, Research Center, Women's Cell, NSS and Eco Club through which it sensitizes its staff and students on issues such as gender, inclusion, environment,

(i) Gender Sensitivity: Gender related courses are an integral component of various programmes. Students are sensitized and encouraged to work towards gender equity. Under the aegis of NSS & NCC, Gender sensitization camps are organized in Porbandar district that include, women's rights, human rights, child rights, gender justice and gender equality. The NSS Units of the College organizes a wide range of community outreach programmes that include health and hygiene camps, village adoption which enable exposure to real life situations. The College also regularly organizes seminars, expert lectures, exhibitions, debates and literary activities that help in gender sensitization.

(ii) Environment and Sustainability: The Institution has been actively conducting various activities in this regard. The subject of environment is related in the curriculum in the arts and home science disciplines in the college. Furthermore activities and programmes related to the issues are arranged regularly in which all the students of various departments are involved. Moreover a Self-designed compulsory course in Environment is offered in the first or the second session. Under this course various activities related to environment are carried out. Students of Gujarati and English medium

Commerce are also involved. . Along with various activities related to environment by NSS and NCC department Various activities like tree planting, water conservation, bird conservation and field work are done. To address Corss cutting values Godhaniya Mahila College offers different short term courses based on vocational and skill development education like Data-Entry Operator, Beauty & Wellness, AgricultureWaste Management and Environmental, Green Campus, Banking, Tally and so on.

(iii) Human Values and Professional Ethics: Godhaniya Mahila College specially focuses on the development of human values and professional ethics.We have been indulging in Cultural Education, Village Adoption, Social Services, Co-curricular Activities, Environment Studies and many more acitivities.These activities are carried outusing different platforms likeSwami Vivekananda Kendra, Visits to various places like theBirth Place of Gandhiji, Bird Conversation Society (Distribution of Nests forBirds) etc.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

**Nil**

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

### 1.3.3 - Number of students undertaking project work/field work/ internships

Nil

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>B. Feedback collected, analyzed and action has been taken</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.drvginstitute.org/IQAC/new/Student%20Satisfaction%20Survey.pdf">https://www.drvginstitute.org/IQAC/new/Student%20Satisfaction%20Survey.pdf</a>
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of sanctioned seats during the year</b>	
1025	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>	
<b>2.1.2.1 - Number of actual students admitted from the reserved categories during the year</b>	
1494	
File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>
<b>2.2 - Catering to Student Diversity</b>	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
The institution assesses the learning levels of the students in two ways at the time of the commencement of the programme: On the basis of their H.Sc. results and Induction/Orientation programme. The	

facilities in the college and the scope of the subjects being taught are introduced in these sessions. Apart from this, Morning assembly sessions are also included to inculcate positive attitude. However, this year due to pandemic morning assembly was not possible. This process helps as a base for monitoring the future progress of the students. Secondly, short-term Courses are conducted at the departmental level for the Advanced learners to better their employment value. The Department of Commerce organizes 'Add-on' courses like Tally ERP for students enabling them to better cope with the programme to which they are enrolled. The Department of English runs the SCOPE programmes to enable Gujarati medium students to cope with the course. The Department of Home-Science offers greater scope to the students by offering Short-term programmes in Beauty & Wellness, Pedicure and Menicure & Sewing Machine Operator. Remedial Classes are conducted with an aim to improve the academic performance of the slow learners, absentees and students who participate in sports and other activities. This practice helps the struggling learners to improve subject knowledge and helps them catch up with their peers. In addition, the following efforts are made: Provision of standard lecture notes. In fact, provision of additional learning and reference material is also made by the faculties. Special classes and Workshops are arranged on Skill Development Programme like Communicative English, Personality Development, Indian Culture, Celebration of birth anniversaries of men of leaders etc. Advanced learners are encouraged to enroll in MOOC Courses - Swayam etc. Assignments and Student Seminars on contemporary topics are provided to enable students to develop an aptitude for research. Students are encouraged to participate and present papers in District Level Seminars/ Conferences/ Workshops/ Inter-Collegiate Competitions organized by our college and other colleges. Students representing the college in various inter-collegiate meets are provided with the benefit of retest. Talented students are motivated to participate in extra-curricular activities and cultural competitions. The academic achievements of the students are highlighted during Parents, Alumni Meet and Annual Programmes every year and the toppers of the College are felicitated with Gold Medals.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)



Number of Students	Number of Teachers
2279	15

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

We regularly conduct teaching learning process through various means and methods as discussed below. However due to pandemic we were able to complete the syllabus mostly through online lectures during this academic year.

1. Teaching-learning methods adopted by the faculty members include Lecture Method, Interactive Method, Project-based Learning, Computer assisted Learning, Experiential Learning etc. The Teaching - learning activities are made effective through illustration and audio-visual lectures. Lessons are taught through Power point presentations to make learning interesting besides lecture methods.

(a) Lecture method: This conventional method is commonly adopted by all the teachers, especially language teachers. This method facilitates the teacher to interpret, explain and revise the content of a text only for better understanding of the subject by the learners.

(b) Interactive method: The faculty members make learning interactive with students by motivating student participation in group discussion, role-play, subject quiz, news analysis, educational games, discussion and questions and answers on current affairs.

(c) ICT Enabled Teaching: ICT enabled teaching includes guest lecturers of career counselors and educationists.

(d) Regular practical sessions.

(f) Use of educational videos through You Tube and other educational websites.

(g) Office Automation and Accounting software.

(h) English proficiency skills training is provided to students during Language lab sessions. The language software is effectively used to train students to acquire proficiency in listening, speaking, reading and writing.

2. **Experiential learning:** The faculty member's foster learning environment by engaging in teaching through experience, teaching through demonstration, Periodic industrial visits, organizing exhibitions. Though Commerce and Home Science enabled with the experimental subject.

3. **Student Seminars:** The Student seminars are organized where in papers is presented by students on contemporary topics to enrich their learning experience.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Our college is currently equipped with over 60 C.C.T.V. cameras. Our teachers are adopting novel methods of teaching to keep pace with the changing global scenario. ICT facility has been installed in almost all classrooms and teachers make extensive use of it to make teaching more effective and interesting. Emphasis is given to teaching using ICT aids. The funds obtained from UGC have been well utilized for expansion of infrastructure, use of ICT and other developmental activities. The College has given priority to utilization of technology. Optimal utilization of these infrastructural resources is achieved by way of its effective sharing. Multi-media projectors and mike-systems have been set-up in most of the classrooms. ICT facility has been installed in almost all classrooms and teachers make extensive use of it to make teaching more effective and interesting. A full-fledged working Health Centre and Career Counselling and Placement Centre have already been set up. As many as 20 add on courses are offered to the students apart from Spoken English and Basic Computers.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://www.drvrvinstitute.org/dell.php">https://www.drvrvinstitute.org/dell.php</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

8

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

15

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

431

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As mentioned earlier the institute follows the CBCS setup in accordance with the guidelines of the parent university. We follow comprehensive Continuous Evaluation (CCE) Internal System:

Assessment of performance is an integral part of teaching and learning process. As a part of sound educational strategy, the institution adopts Comprehensive Continuous Evaluation (CCE) Internal System as per Bhakta Kavi Narsinh Mehta University guidelines. Students are made aware of the evaluation process during the Induction programmes at the beginning of the semester. In addition the Institute insists on a systemic approach and hence the following practices have been adopted:

1. Academic Calendar with CCE Internal Exam dates.
2. Teaching Plan contains evaluation procedures of the college.
3. Display of important dates on the College Notice Board.
4. Result Analysis is done by the Department after every CCE

Test.

5. The performance of the students is monitored by the Head of the Department and the necessary feedback is given to the concerned faculty members.
6. The Principal conducts department wise meetings to give necessary feedback for improvement of students' performance.
7. Students should fulfill the eligibility criteria of 75% attendance in each semester to appear for University Examination.
8. External examination of 2.5 hours duration is conducted at the end of every semester for all the theory papers.
9. Reappearing/Reassessment: The students are informed about their failure/ATKT in any one of the semester theory papers relating to completion of his/her degree.
10. Reappearing/Reassessment scheme available is to them as per University guidelines.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="https://www.bknmu.edu.in/Examination/page/Ex">https://www.bknmu.edu.in/Examination/page/Ex</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The following steps are followed in each session in the college to deal with complaints related to internal examination, to bring transparency and to keep it timely and efficient.

- Students are informed in advance by deciding the schedule of internal examination.
- Curriculum issues related to internal examination are communicated to each professor students in the classroom.
- If students have any queries regarding these issues before the internal examination, it is explained in person or in the classroom.
- The internal examination paper is carefully examined.
- If the student has any questions related to internal marks, he can submit his application through the head of the concerned faculty to the examination committee and the examination committee makes the final decision on this question.
- In the final stage, after uploading the mark on the portal of the university, its copy is displayed on notice boards. So that if there is any error, it can be corrected. Students can apply to the examination committee through HOD to rectify the error.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="https://www.drivrginstitute.org/IOAC/new/Academic%20Calendar%2020-21.pdf">https://www.drivrginstitute.org/IOAC/new/Academic%20Calendar%2020-21.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Institute has uploaded the learning outcomes of the Programmes and Courses on its website. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students:

1. Hard Copy/e-copy of syllabi and Learning Outcomes are available with the departments for ready reference for the teachers.
2. Website links for the Soft Copy of Curriculum and Learning Outcomes of Programmes and Courses are also uploaded on the Institution website for ready reference.
3. The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Departmental Meetings.
4. The students are also made aware of the Programmes/Courses through Study-circle Meetings.

As the students could not physically attend the college due to Covid -19, Management constantly monitored the situation after March 2019 and set up studios for conducting online classes from April. Initially Webex was used for the purpose which was later replaced by Microsoft Teams licenced version provided by the Government of Gujarat. This is how learning outcomes of the Programmes and Courses was communicated online.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.drivrginstitute.org/IQAC/Outcomes.pdf">https://www.drivrginstitute.org/IQAC/Outcomes.pdf</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The following are the outcome particulars attained by the various programmes offered in the institute.

**Programme Outcomes:** For every degree programme, career opportunities are listed out by the institution under the Programme Outcomes. This enables the stakeholders to identify and select the subject of their choice. Subjects like Languages, Commerce & Economics help the students in learning how to find solutions for problems that meet the specified needs for their cultural, societal and environmental well being. This is followed by modern tool & technique usage, as in Computer Science, which students select and apply. They apply reasoning and understand the impact of the solutions in societal and environmental context. While in the study of languages & literature, they learn to apply ethical principles. They realize that individual and team work function effectively in multidisciplinary settings. They learn to communicate effectively with society and they are able to comprehend and write effective reports. They also make effective presentations and give and receive clear instructions. They understand the importance of critical thinking, social interaction, effective citizenship, ethics and environment and sustainability. Ultimately, they acquire the ability to engage in independent and life-long learning.

**Program Specific Outcomes:**The stakeholders understand the nature and basic concepts of education. They analyze the relationship between human beings. Based on these outcomes, the stakeholders learn goal-setting, problem solving techniques and decision making. The institution evaluates the stakeholders as Outstanding Student of the College (Academic), Outstanding Student of the College (Cocurricular), Most-Regular Student and Best Library Utilizer. They are recognized and awarded during the Annual Programme by giving them Certificates and Mementos. Gold Medals are awarded to the College Toppers in the University Examinations. The Outstanding

Students are evaluated on the basis of Academic Performance, Attendance, Behaviour inside the class room, Behaviour on the campus and Extracurricular activities. The program outcomes and program specific outcomes are measured by conducting 3 comprehensive continuous examinations in a semester. The attainment of students is also measured by asking spontaneous questions during the lecture.

This year due to Covid-19 only final year exam was possible remaining students were promoted on basis of MBP (Merit Based Progression)

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.drvginstitute.org/IOAC/Outcomes.pdf">https://www.drvginstitute.org/IOAC/Outcomes.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

650

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.drvginstitute.org/IOAC/new/Student%20Satisfaction%20Survey.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**NIL**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

**0**

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**

**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

**2**



File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

4

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

List of Extension Activities held by institution as follows

- Social and Emergency Response Volunteer Training held with Red



Cross Society and 50 students participated.

- BeachCleaning programmeheld with 4 Gujarat Naval Unit NCC with 79 students
- Webinar on Ek Bharat Shreshth Bharat held with 4 Gujarat Naval Unit NCC with 58 students
- Covid-19 awareness campain held with 4 Gujarat Naval Unit NCC with 65 student
- Mahatma Gandhi Rashtriya Gramin Shiksha Parishad held with Bhakt Kavi Narsinh Mehta University
- National Education Policy-Chief Guest-Defence Minister of India Shree Rajnaath Singhheld with Bhakt Kavi Narsinh Mehta University
- National Youth Parlament Festival -As a Judge in Porbandar District-Dr. BhavnaR.Keshwalaheld with Bhakt Kavi Narsinh Mehta University
- Road Safety & Traffic Awareness -Petroleum ConservationResearch Association(PCRA) held with Bhakt Kavi Narsinh Mehta University
- Awareness Programme-181 Abhyam Women Mobile Applicationheld with Bhakt Kavi Narsinh Mehta University
- Celebration of Parakram Day & 125thJayanti of NetajiSubhash Chandra Boseheld with Bhakt Kavi Narsinh Mehta University
- District Level Celebration of National Voter's Dayheld with Bhakt Kavi Narsinh Mehta University
- Celebration of International Women's Dayheld with Bhakt Kavi Narsinh Mehta University
- Celebration of Azadi Amrut Mahotsavheld with Bhakt Kavi Narsinh Mehta University
- Clean India Healthy India Movementheld with Bhakt Kavi Narsinh Mehta University
- Awareness of Covid-19 Guideline & Vaccination Programmeheld with Bhakt Kavi Narsinh Mehta University
- Information of Covid Task force -2021held with Bhakt Kavi Narsinh Mehta University

File Description	Documents
Paste link for additional information	<a href="https://www.drvirginstitute.org/NSS.php">https://www.drvirginstitute.org/NSS.php</a>
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from

**Government/ government recognized bodies during the year**

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

52

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

2316

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

8

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institute ensures that the infrastructure requirements as specified by the affiliating University and the Government are satisfied. The college management has a positive approach towards creation and enhancement of infrastructure of the Institution. The Institution interacts frequently with parents, teachers, alumni and students for creation and enhancement of its infrastructure.

Necessary budget is allocated for creation, enhancement and up gradation of infrastructure. The Policy of the management is: a) To provide adequate space for effective teaching and learning process b) To obtain and utilize funds (in terms of money) from various funding agencies like, University, UGC, ICSSR etc. The funds obtained from UGC have been well utilized for expansion of infrastructure, use of ICT and other developmental activities. The College has given priority to utilization of technology. Optimal utilization of these infrastructural resources is achieved by way of its effective sharing. Multi-media projectors and mike-systems have been set-up in most of the classrooms. The college has three state-of-the-art computer laboratories, a canteen and a central library to meet the needs of the students. Classrooms are also utilized for remedial/short-term/add-on/distance learning courses and extra-lectures. As many as 64 CCTVs are installed to govern security and discipline. We have technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, specialized facilities and equipment for teaching, learning and research etc. The college is equipped with 20 spacious classrooms and 3 air-conditioned Computer laboratories. These classrooms with proper ventilation help students to be at ease during teaching learning process. Classrooms have a podium and a platform that facilitates the teachers in their teaching process. The classrooms have the provision of LCD projectors to facilitate effective teaching-learning process. Smart boards with LCD projectors and internet connectivity has been proposed for classrooms. Laboratories, Library, office and various other sections of the college are equipped with internet connectivity. The college has provided laptops to all the HoDs and 20 LCD projectors as audio-visual aid for innovative teaching learning process.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.drvrginstitute.org/dell.php">https://www.drvrginstitute.org/dell.php</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

We have a sports ground and various equipments for outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, yoga, health and hygiene etc. The college has open-air theatre (Muni Bharat Rangmanch) in the main building with a seating capacity of approximately 2000 students. Separate offices

for NSS and Extension activity, Vast Playground for conducting various sports events, facilities for indoor sports and games like Table Tennis, Chess, Carrom, etc. Availability of musical instruments for cultural activities, Availability of First Aid Kit in the Health Centre with a full-time doctor a central hall for organizing activities and competitions like debate, elocution, quiz, etc. Moreover the college has a playground for conducting outdoor games. The services of a PTI are made available for guidance. The college has a provision for conducting yoga sessions and Faculty and Student Development Programmes for students and staff.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.drivrginstitute.org/NCC.php">https://www.drivrginstitute.org/NCC.php</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

0

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

22

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2776696

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College has a highly resourcefullibrary with text books, reference books, magazines and journals.Educational CDs are also available in the library. An online accession facility is provided and many E-Journals can be accessed. The teachers are provided training on computer operation, use of internet facility and use of library software for better utilization of library resources. The Library has a well-organized and labelled collection with facilities such as reference section, periodical ssection, text books section and book bank section. Separate reading area and circulation counters are provided for students and staff.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="https://www.drvginstitute.org/library.php">https://www.drvginstitute.org/library.php</a>

##### 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded



### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

#### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

124903

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

45

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The IT infrastructure in college is interconnected via local area network. The IT infrastructure is upgraded regularly to keep in pace with the latest developments. The college has wifi facility in the campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

225

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

**4.3.3 - Bandwidth of internet connection in the Institution** B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

4837981

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Institute ensures that the infrastructure requirements as specified by the affiliating University and the Government are satisfied. The college management has a positive approach towards creation and enhancement of infrastructure of the Institution. The Institution interact frequently with parents, teachers, alumni and



students for creation and enhancement of its infrastructure. Necessary budget is allocated for creation, enhancement and up gradation of infrastructure. The Policy of the management is: a) To provide adequate space for effective teaching and learning process b) To obtain and utilize funds (in terms of money) from various funding agencies like, University, UGC, ICSSR etc. The funds obtained from UGC have been well utilized for expansion of infrastructure, use of ICT and other developmental activities. The College has given priority to utilization of technology. Optimal utilization of these infrastructural resources is achieved by way of its effective sharing. Multi-media projectors and mike-systems have been set-up in most of the classrooms. The college has three state-of-the-art computer laboratories, a canteen and a central library to meet the needs of the students. Classrooms are also utilized for remedial/short-term/add-on/distance learning courses and extra-lectures. As many as 64 CCTVs are installed to govern security and discipline. We have classrooms technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc. The college is equipped with 20 spacious classrooms and 3 air-conditioned Computer laboratories. These classrooms with proper ventilation help students to be at ease during teaching learning process. Classrooms have a podium and a platform that facilitates the teachers in their teaching process. The classrooms have the provision of LCD projectors to facilitate effective teaching-learning process. Smart boards with LCD projectors and internet connectivity has been proposed for classrooms in the new building of the college. Laboratories, Library, office and various other sections of the college are equipped with internet connectivity. The college has provided laptops to all the HoD sand 20 LCD projectors as audio-visual aid for innovative teaching learning process. An audio visual room is proposed in the new campus. We have sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc. The college has open-air theatre (Muni Bharat Rangmanch) in the main building with a seating capacity of approximately 2000 students Separate offices for NSS and Extension activity Vast Playground for conducting various sports events facilities for indoor sports and games like Table Tennis, Chess, Carrom, etc. Availability of musical instruments for cultural activities Availability of First Aid Kit in the Health Centre with a full-time doctor a central hall for organizing activities and competitions like debate, elocution, quiz, etc. Moreover the college has a playground for conducting outdoor games. The services of a PTI are made available for guidance. The college has a provision for conducting yoga sessions and Faculty and

**Student Development Programmes for students and staff.**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**STUDENT SUPPORT AND PROGRESSION**

**5.1 - Student Support**

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

1332

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

1332

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student**

A. All of the above

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

4

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

147

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

1

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Owing to covid-19 students' representation, on both academic and administrative fields, was detrimentally impacted even so students were encouraged to be active during online sessions and in Whats app groups when physical representation was not possible.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

3

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has a functional Alumni Association. It actively involves alumni throughout the year in many activities. However alumni activities and interactions were severely impacted due to Covid-19 during this academic year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 5.4.2 - Alumni contribution during the year (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

All the information is passed on to the principal, staff and students from trustees and vica versa. IQAC committee comprises of representatives of Management, all HoDs, Teachers, Administrative Staff, Students, representative of NGO and other local prominent people.1.SHRI SHANTABEN R.ODEDARA(Trustee) 2. SHRI JESHABHAI ODEDARA (Senior Clerk) 3. SHRI SURESHBHAI B. GORASIYA(HEADClerk) 4.HODs ALL 5.Bhaskarbai Jani (LIBRARIAN) 6. Shri Shantiben Bhutiya (Sports Coach) 7. SHRI KALPESH AMLANI (MEMBER, CHAMBER OF COMMERCE) 8. SHRI NEETABEN VORA (NGO) 9. SHRI P V GOHEL (Retired Principal Govt. Polytechnic) 10. DR.A.R.BHARADA (Director B.Ed. College campus mentor) 11. SHRI DEEPAK UNADKAT 12. SHRI AMINBHAI (Local Businessman) 13. DR KETANBHAI D. SHAH (IQAC Director and Incharge Principal) 14. MARU RUTUBEN (Student) 15. BHAVIKA GOHEL (Student-Alumni) All the issues and suggestions given by any member during the meetings are widely discussed and implemented after brainstorming.

File Description	Documents
Paste link for additional information	<a href="https://www.drvginstitute.org/IQAC/IQAC_Composition_Notification-2019-2020.pdf">https://www.drvginstitute.org/IQAC/IQAC_Composition_Notification-2019-2020.pdf</a>
Upload any additional information	<a href="#">View File</a>



6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

In spite of prevailing pandemic the institute maintained consistent and uninterrupted rapport with all its stake holders through numerous online communication means. It is very special to have somebody of the stature of Dr. Virambhai R. Godhaniya and Shri Arjunbhai Modhwadiya as the President and Managing Trustee respectively of the Shri Maldevji Odedra Smarak Trust. Their very presence makes a great deal of difference. As such students, teachers and administrative staff etc. all who are familiar with their singular Vision and Mission of educational development of this region know that it is their commitment and dedication that keeps everybody on their toes. The President in spite of being an NRI spends six months here in order to monitor and assist all the members of the institute. Moreover about 3 to 4 meetings of I.Q.A.C. are attended by the president and he provides and seeks new ideas and suggestions from all the members of the institute. Managing Trustee also meets all the students and staff in the beginning of each new academic year. Besides all queries are addressed by the Working Trustee, Shri Bharatbhai Visana who remain present in the college all the time. To achieve excellence in management the principal remains in live contact with the trustees and there are different committees to ensure that every thing runs smoothly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Vision statement of the institution is to ennoble the heart and uplift the mind of every individual to new vistas of learning and teaching. We at Dr. V.R. Godhaniya College believe that all the educational institutions have one common goal to achieve which is to enrich the practical as well as theoretical knowledge of our treasured students as well as to provide them with allied vocational and academic guidance to ensure their success in future and that way to serve our nation in turn. We believe that academic attainment alone would not guarantee professional success in life especially in the contemporary times of cut-throat competition. One must use

his/her competencies to act boldly, decisively and independently. Competence provides one with a licence to act, nevertheless real professional requires acting with conviction.

Teachers identify academically weak students through tests, academic records and personal interactions. In the Choice Based Credit System (CBCS), introduced by the University and adopted by the college, there is a provision for continuous evaluation of students which reveals their deficiencies in academics and other related matters.

Moreover strategies adopted by the Institution in enhancing the teaching quality include organisation of Refresher courses,HRD programmes,Orientation programmes,Staff training conducted by the university and other Institutions and so on.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Recruitment of teachers as and when the vacancies arise is done strictly on the basis of the guidelines laid down by Bhakta Kavi Narsinh Mehta University, Junagadh /Government of Gujarat and the U.G.C. The vacancies arising are advertised in leading national and regional newspapers. Qualified and suitable candidates are selected by following the selection procedure. In case appointment of regular staff is not sanctioned, qualified visiting teachers are appointed on temporary basis. Teachers falling short of requisite qualification are encouraged to improve their qualification at the earliest. In selected cases, teachers are appointed on visiting fixed-salary basis. In fact, the teachers are offered the best package in the entire region. The Career counselling and placement cell invites experts to its campus to tap and train the human resource into young, dynamic and knowledgeable students. Job allocation is done as per the specialization of the administrative staff. At the same time encouragement is provided to rotate job/section to ensure that all are well acquainted with the various functions of administration. Similarly teaching staff are also rotated in various committees. Teachers and administrative staff are

encouraged to upgrade their academic and professional skills.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- Faculty development programmes are periodically conducted for the teaching staff.
- Administrative tasks are computerized. The institution encourages the faculty to pursue Ph.D programme and submit applications for recognition as Ph.D. guides. The staff members organize seminars, attend training programmes and make power-point presentations. The teachers are encouraged to publish research articles in research journals and publish books.
- Senior teachers guide the visiting staff for taking the NET/SET examination.
- All leave facilities are as per government rules and regulations. Teaching staff is granted duty leave for participating in workshops, seminars and conferences.

- **President of the institute met employees personally and offered them financial and medical assistance during the Covid-19 Pandemic.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

Parents-students-alumni meetings (performance appraisals) by teachers are conducted each year which helps in communicating the progress and performance of the students to parents. Similarly feedback is also obtained from parents during parents/ alumni/ staff meeting which helps in gaining an insight about the stakeholder's perceptions. Quintessentially, the Institute is highly connected

with its stakeholders such as parents through the following measures:

- Principal/head of department /teacher, co-coordinators interact with parents/guardians regularly.
- Parents are informed about their wards academic performance and attendance records through PTA meetings/ letters. Direct interaction of the guardians with the H.O.Ds. is also encouraged.
- Suggestions/ remarks/Approval of parents are taken into account with respect to industrial visits, cultural Programmes etc.
- Parents are allowed to meet the teachers, coordinators and Principal on any working day at any time to address their issues related to their wards.
- Parent-Teacher-Alumni Meetings are held once a year.
- Moreover parents actively engaged themselves in Godhaniya Expo and Job Fair.

Note : we have been conducting above activities but this year due to Covid-19 physical meetings with the stakeholders were not possible.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution regularly conducts internal and external financial audits and facilitates timely auditing and submission of utilization certificate to the funding authorities. The Management has its 2 office bearers specifically designated as the internal auditors. Internal audits are conducted throughout the year. Statutory auditors conduct statutory audit. M/s. Joshi Company is the statutory auditor.



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The major resources and institutional funding / receipts are:

1. Student's Admission fees and various grants received from state and central govt (Finishing School, RUSA, Job Fair Placement etc.).
2. Efforts are also made to receive fund for building renovation, extension of library, hostel and for the construction of auditorium for indoor games from various agencies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes



As the students could not physically attend the college due to Covid -19, Management constantly monitored the situation after March 2019 and set up studios for conducting online classes from April. Initially WebEx was used for the purpose which was later replaced by Microsoft Teams licenced version provided by the Government of Gujarat. This is how syllabus of all the semesters was successfully completed throughout the year.

The institution had formed Internal Quality Assurance Cell (IQAC) as per the guidelines of NAAC. The main aim and policy of IQAC are quality enhancement, quality encouragement and quality sustenance in all academic and administrative activities. IQAC takes care of academic aspects, such as curricular aspects, teaching learning process, evaluation, research, academic audit and extension of community activities. Every year the IQAC prepares and submits Annual Quality Assurance Report (AQAR).

File Description	Documents
Paste link for additional information	<a href="https://www.drvginstitute.org/iqac.php">https://www.drvginstitute.org/iqac.php</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC attempts to streamline procedures in order to ensure the following: timely, efficient and effective academic performance, application and quality of academic Programmes, enhancing the quality of human resources by integrating values oriented with modern methods of teaching and credibility of evaluation procedures. We incorporate ICT methodology in the teaching plan of every subject teacher. Our teachers are adopting novel methods of teaching to keep pace with the changing global scenario. ICT facility has been installed in almost all classrooms and teachers make extensive use of it to make teaching more effective and interesting. Teachers identify academically weak students through tests, academic records and personal interactions. The institution plans and organizes the Teaching-Learning evaluation schedule towards the close of the current academic year. It is prepared through consultation with the HODs of various departments. The teachers also take the students for industrial visits that give students and the teachers a practical perspective of the learning process adopted in the classrooms. Methods such as discussion, project preparation, presentation,

demonstration/learning by doing and self-study are adopted by the college by which it tries to build in the students the skills required for overall development. The College has a highly resourceful library with textbooks, reference books, magazines, journals and Educational CDs. An online accession facility is provided and many E-Journals can be accessed. The college results are impressive and the best among its peers in the city and always better than the university average. For instance the college results of Semester-6 B.A., B.COM. (G.M.), B.COM.(E.M.) and Home Sci. are above 90%.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Being a Girls' College, the question of gender equity does not arise in our institute. Even so various efforts are made to ensure that fair and equal treatment is meted out to all irrespective of their colour, caste, creed, race or religion. The institution puts in sincere efforts to empower students on moral and ethical values. The Prayer committee interacts with students on various gender related issues so as to develop the sensitization of students and solve the social issues. Organization of talks on Anti-Ragging also sensitizes the staff and students. Moreover students are provided training in Karate. By conducting various awareness programmes like SDPs (Student Development Programmes) Environmental studies, value education and women empowerment training, staff and students are sensitized towards the issue of gender and socially relevant problems. A variety of programmes organized in collaboration with various clubs such as Rotary club, Red Ribbon club, Red Cross Society, NCC and NSS to make students understand their strengths and weaknesses. The college is a girls' college and so far no sexual harassment has been reported by any student. All the employees of the institute are involved to discuss and provide suggestions for imparting equality and fair treatment.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste

management Biomedical waste management E-waste management Waste recycling system  
Hazardous chemicals and radioactive waste management

At the Institutional level we are engaged in developing sensitivity towards environmental issues and encouraging students to keep campus eco-friendly, through the six-month course for Environmental Studies and the Clean-India Programme. The Management, Principal and staff actively support and participate in conducting of various activities to make the campus eco-friendly. The college has initiated a Programme Green College which is conceptualized with the prime motive of spreading the environmental awareness among the students, parents, teachers and the society at large. The Institution has been making efforts to create sensitivity towards environmental issues through practical orientation and implementation of the Course in Environmental Studies. In addition, the Clean-India initiative has been implemented in all earnestness and the College promotes and organizes various activities like creating awareness on use of paper bag, encouraging use of cycles, conduct in g poster competition, photography exhibition etc. activities organized online and special lecturers were arranged for Environment Awareness. We have facilities to collect and dispose different kind of waste like solid, liquid, organic, etc.

a. N.S.S. volunteers make efforts to conserve electricity on campus and in and around Porbandar

b. The Institution is in the process of replacing traditional lighting with CFL/LED lamps in all the classrooms and corridors.

c. Regular Monitoring of lights and fans in the college campus.  
Water harvesting: Modern tap fittings are made to save water consumption.

d. Efforts for Carbon neutrality: Awareness activities on the benefits of using cycles.

e. Plantation: Tree Plantation is done by the NSS students in and around our campus.

f. Hazardous waste management:

a. Waste is segregated on each floor and canteen.

b. There is ban on plastic bags to make the students aware of hazards caused by plastic wastes and they are taught to prepare paper bags. Paper bags are used wherever possible.

**d. e-waste management: The college proposes to organize workshops to create awareness about e-waste.**

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

<p><b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b></p>	<p><b>D. Any 1 of the above</b></p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	<p><b>D. Any 1 of the above</b></p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other



diversities (within 200 words).

The following efforts/initiatives are actively undertaken to provide an inclusive environment:

1. Admission irrespective of Caste, Creed, race or religion.
2. Celebration of all National festivals including Christmas.
3. Active engagement with the local community through the NCC & NSS Units of the College.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The following practices have been adopted for sensitizing the students & employees:

- Constitution Day, Republic Day and many other important events are celebrated and seminars and expert lectures are arranged to spread awareness pertaining to the constitutional obligations: values, rights, duties and responsibilities of citizens.
- Establishment of NCC & NSS Units in the Institution to fulfill our constitutional obligations: Various programmes ranging from Tree Plantation to Cleanliness & Awareness programmes are arranged throughout the year.
- Ewaste management: The Institution has entered into an Annual Maintenance Contract with a local agency for the maintenance and upgradation of all the computer systems/printers/UPS in the College campus.
- Ban on Plastics: there is a total ban on plastic.
- The Photocopier UPS and batteries are periodically maintained by the service providers.
- Everyday all the Classrooms, Computer, Home Science and language laboratories along with the Office, Assembly hall, Common room are properly dusted, swept and the lobbies are mopped.
- Staff and students are instructed not to waste water



unnecessarily.

- Students are periodically told in the Morning Assembly about the importance of water harvesting.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

<p><b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff</b> 4. Annual awareness programmes on Code of Conduct are organized</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals</p> <p>Our institute regularly celebrates Yoga Day, Independence Day, Republic Day Gandhi Jayanti, Dr. Baba Saheb Ambedkar Jayanti, Teachers' Day, Martyr's Day, Red Cross Day, Hindi Divas and many more. Nevertheless the prevailing Pandemic restricted celebration of these events during this academic year. All the employees and limited number of students remained physically present during the celebration of Yoga Day, Independence Day, Republic Day Gandhi Jayanti andMartyr's Day. While online lectures were organised on</p>
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14-09-2021 during which six experts including our faculty Dr. M. N. Vaghela. The link containing pictures of various celebrations - <https://ugvrgc.wordpress.com/photo-gallery/>

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. **Health Centre At Health Centre:** We make efforts at raising the health and hygiene levels of the students through health care and health education sessions, we also conduct Thalassemia tests and Blood-grouping exercise. At health centre the First Aid Kit with a full-time doctor is always available.
2. **Career Counseling and Placement Centre:** Here we provide regular vocational guidance and keep track of our Alumni. Many students secure jobs through campus interviews organized by CCPC regularly while well placed alumni visit the institute regularly and guide students and answer their queries. We organize career related competitive examination classes under the Career Counseling and Placement Centre and make efforts to provide placement through campus interviews. For Preparation of interview awareness, workshops by experts are conducted.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Dr. V. R. Godhaniya college of Arts, Commerce, Home Science and informationTechnology for Girls has been established on 01/07/1988 in a distant and remote region of Saurashtra, i.e. Porbandar. The Vision statement of the institution is to ennoble the heart and uplift the mind of every individual to new vistas of learning and teaching. Our main motto is to manage quality in college campus. This is fully implemented in college campus though most of the students are from rural area our institute made all the efforts to meet benchmark of the challenges for that many short term course and online courses are introduced like online bridge course, training programme of spoken English and computer awareness and other short term courses during these period all were implemented online. We at Dr. V. R. Godhaniya College believe that all the educational institutions have one common goal to achieve which is to enrich the practical as well as theoretical knowledge of our treasured students as well as to provide them with allied vocational and academic guidance to ensure the success in future and that way to serve our nation in turn. We believe that academic attainment alone would not guarantee professional success in life especially in the contemporary times of cut-throat competition. One must use his/her competencies to act boldly, decisively and independently. Competence provides one with a license to act, nevertheless real professional requires acting with conviction. We intend to endow our cherished student with self-reliance and confidence through continual practical vocational exposure. Moreover we firmly proclaim that preservation of our values is of prime importance in the light of Westernization in current times. Thus, we attempt to impart value based quality education, particularly to girls and to make them aware of their rights and duties so that, they may, in turn become self-reliant and thereby grow up into good human beings and ultimately be worthy and responsible citizens of India. As all the members of the institution share the common goal, we have joined hands and united our efforts to be complementary to one another not only for the academic purposes but also for the multi-dimensional development of our future generation. Due to our consistent diligent efforts, today our College is considered to be the most reputed, successful, and well equipped institution in the whole Porbandar District. We create various opportunities and conducive environment for the multi faced growth of the students. The College arranges seminar/ workshop/lectures on personality development, time management, communication skill, interview techniques and group discussion for under graduate and post graduate students. Moreover many short term and career oriented courses are arranged keeping in mind the vocational and other needs of the students as well as to prepare them for various competitive exams.

The College has a Physical Training Instructor who provides guidance for sports and games. A separate room is provided for coordinating various NSS activities. The College has a provision for conducting student-development Programmes related to public speaking, interview techniques, Communication skills and personality development in the college campus.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

Dr. Virambhai Rajabhai Godhaniya College of Arts, Commerce, Home-Science and Information Technology for Girls was established in the rural setting of Porbandar which happens to be one of the most remote and backward areas of the state. Most of the students coming from the surrounding villages don't have educational environment either at home or in their community. Basic Communicative English and knowledge of computers are the prime need and demand of the time. Keeping this fact in mind, the institute will continue to encourage all students to opt for SCOPE module and join other computer and Spoken English classes offered in the college. The college will continue to apply and appear before NAAC for the next cycle of re-accreditation and evaluate itself through AAA and other bodies in order to keep improving and updating itself. Moreover we commit ourselves to continue and add new Short term courses and career related competitive classes under the Career Counselling and Development Centre and make efforts to provide placement through campus interviews. We will continue with incorporating ICT methodology in the teaching plan of every subject teacher. We will also continue with collaboration with the NGOs and make efforts at raising the health and hygiene levels of the students through health care and health education sessions. We will execute and pass on the benefits of various Government Schemes to the students and continue to work under the N.C.C., N.S.S. Girls' Scout Guide and Youth Red Cross Society (YRC) as well as to continue our efforts to get approval for N.C.C. unit for our institution. More skill based courses are introduced for future development for the students like personality development, creative writing, journalism, Diploma in Yoga etc.